



Becoming a LORE Volunteer: The How To Guide

Becoming a Volunteer for LORE and its events has a slightly different process and your interest is the first step in a pretty cool journey into the world of myths, legends and folklore reemerging. So come help us as we're Reigniting the Wonder of Legends Remembered, Magic Reborn.

Things you should know about us *before* you apply:

- We are a low-drama focused organization and we will not be those who wish ill on any other events. We are serious about this, and not in word-only. Please know that gossip (telling someone else's story whether good or bad), slander of other people, events or organization, as well as constant negativity could legitimately affect your future opportunities with us.
- We are overseen by a cool Board of Directors filled with people who have each been involved in Renaissance Faires and Medieval/Fantasy activities and events for at least 15 years - some 30 and more! Some have been merchants, some performers, and some in significant leadership roles. *However*, as is actually the way that non-profits are intended to operate, the Board of Directors has selected a set of Co-Executive Directors who oversee the larger events such as "Echoes of Lore." Board members are able to work at the event in minor roles and are encouraged to stick to their giftings as merchants, performers and relations - They are not in a management role and questions or concerns should be addressed to your realm director or one of the two Co-Executive Directors.
- Our primary event, Echoes of Lore, is expected to take place the third weekend of April each year in Kootenai County, Idaho (Coeur d'Alene area, just across the WA/ID border just off of the I-90 freeway). This will be the first main "faire" of the season in the INW.
- This event is not like any other faire or festival in the area. There will be five+ different "realms" or lands that will encompass different stories, types of creatures and time periods but even the Fae area will not be a "pastel cakes and tea party" kind of area – this is about what the real lore was. There will not be a dedicated "children's area." For some of you, this will be sad but for most of you, it will be a huge relief that you won't get thrown in to help. We will have a great deal of things kids enjoy, just not a dedicated zone.
- We believe that there are three reasons people get involved in and/or want leadership in a faire: Magic, Money, or "it's all about Me." Yes, people and money are needed to make the magic. But at the point that the Money or the Me is the focus, the magic loses its luster. And

you can feel it. It is our deepest hope to be an event that does not allow ourselves to get out of balance. Help us keep that balance by always keeping the vision the focus.

Simple is helpful so let's try to keep this clean and easy so others will feel welcome to join us too:

1. Read this entire document so that it can share info with you. If you still have questions after that, set up a time to talk with one of our Co-Executive Directors or our Volunteer Coordinator.
2. Consider:
 - a. What part of our organization you are wanting to be involved in. Think about your current skill set and past experiences.
 - b. The amount of time you are willing to dedicate to the preparation and operation of the event. Some won't have time the week before the event so a leadership role probably won't work. Others will be excited to work on projects leading up to the event but then perhaps they are merchants or performers at the actual event. There is somewhere pretty much everyone can help.
3. Fill out the application.
 - a. If you are interested in a form of leadership and are selected to fill such a role or you are applying to work with money, our security team or vulnerable individuals, you will need to provide a fingerprint background check through Kootenai County. The sheriff's office here does them for under \$10. But, they have specific times they offer it each week so please call ahead.
4. Get an email or text back with information about your acceptance and upcoming events as well.
 - a. If you are joining a particular realm or team, connect with them about how to get involved and jump right in!
 - b. If you haven't already, jumping into our volunteer FB group can be a good way to learn about other things going on. If you are part of one Realm or team, it does not mean you can't help elsewhere, but that your primary work should be done assisting your Realm Members or Team Mates.



Legends, Origins, & Realms Education (LORE) Volunteer Application

Personal Information

Full Name: _____ Faire Name: _____

Email Address: _____

Mailing Address: _____

Phone Number: _____ Do Not Call Do Not Text

Emergency Contact:

Contact Name: _____ Relationship: _____

Emergency Contact Number: _____

Volunteer Information

- What role(s) are you interested in? (Select all that apply)
 - Event Setup and Breakdown
 - Educator or Realm Guide or Storyteller
 - Team/Realm Leadership, which realm/team: _____
 - Support Teams
 - Merchant/Volunteer Support
 - Security
 - Stage Support
 - First Aid/Info/Lost 'n Found
 - Fundraising
 - Workshop Host/Help (e.g., crafts, games, storytelling)
 - Making Garb for Volunteers
 - Other (please specify): _____
 - Parking Crew
 - Clean Up Crew
 - Gate Crew
 - Marketing
 - Making Event Decorations
- What times are you typically *not* available to volunteer or attend meetings before the event? (Please write in all that apply)
 - Sunday: _____
 - Monday: _____
 - Tuesday: _____
 - Wednesday: _____
 - Thursday: _____
 - Friday: _____
 - Saturday: _____

- When are you *not* available to volunteer for the weekend of the event? (Please select all that apply)
 - Thursday (setup)
 - Friday (setup)
 - Saturday: Full day ½ Day Evening (over 21+)
 - Sunday: Full day ½ Day
 - Monday (tear down)

- Do you have any previous experience with Renaissance faires or similar events?
 - Yes No
 - If yes, please briefly describe what year you started, what you've done, and which events:

- What special skills or talents would you bring with you that would be beneficial to the group? (e.g., acting, costuming, carpentry, painting, music, tech, etc.)

- Are you comfortable wearing theatrical attire?
 - Yes, and I have some: _____ (please list style(s))
 - Yes, but I do not have any
 - No, I would need to be part of a team that did not need to dress in garb

Availability, Preferences & Legalities:

- What time slot(s) are you available to volunteer during the event?
 - Morning (9:00 AM - 12:00 PM)
 - Afternoon (12:00 PM - 4:00 PM)
 - Evening (4:00 PM - 8:00 PM)
 - Night (8:00 PM - 2:00 AM) (not available for those under 21 years old)
- Do you have any preferences regarding the type of tasks you'd like to be assigned to?

- Do you have any physical limitations or restrictions we should be aware of?
 - Yes No
 - If yes, please describe what reasonable accommodation you may need:

- Do you have a form of current, unexpired, United States Identification with a photo of you on it? Yes No
- Do you have anything in your past that would disqualify you from being in a position with our organization such as any form of theft, abuse, sexual assault, battery, drug use or other legal matters pending in court?
 Yes No
If yes, please describe what we would find in a background check:

Additional Information

- Why do you want to volunteer at the *Echoes of Lore* Faire?

- What are you most excited about for the event?

- How did you hear about our volunteer opportunities?
 Social Media Word of Mouth
 Website Other: _____

Agreement

By submitting this application, I agree to abide by the volunteer policies and guidelines of *Echoes of Lore* and *Legends, Origins, & Realms Education, Inc (LORE)* should I be approved to volunteer. I understand that my participation as a volunteer may require physical activity, and I will inform event leadership of any concerns or restrictions I may have. I also acknowledge that volunteers may not be compensated monetarily, but will be provided with snacks, a free event ticket, and a memorable experience at minimum.

Signature: _____ Date: _____

We look forward to having you join us for this enchanting journey through history and the lore of different cultures! Thank you for your support in making *Echoes of Lore* a unique and memorable event for all who attend.



Legends, Origins, & Realms Education (LORE)

Participant Liability Waiver

Thank you for your interest in being involved with the Echoes of Lore Faire! Please read carefully and sign the following document to participate in our event(s).

1. Parties: This Volunteer Release and Waiver of Liability (“Release”) is executed by _____ (“Releasor”), who releases Legends, Origins, and Realms Education, Inc. (“Releasee”), including its directors, officers, volunteers, employees, agents and facility providers.

Releasor desires to provide services for Releasee and engage in activities related to serving as a volunteer. Releasor understands that their relationship with Releasee is limited to that of a volunteer, and no compensation, employment benefits, or insurance coverage will be provided by Releasee. Releasor is responsible for their own insurance coverage in the event of personal injury or illness incurred while volunteering.

2. Waiver and Release: Releasor releases, discharges, and holds harmless Releasee and its successors or assigns from all liability, claims, or demands of any kind—whether in law or equity—arising from or related to volunteer activities, including those arising from negligence. This includes, but is not limited to, claims for bodily injury, illness, death, or property damage occurring during or as a result of volunteer service.

3. Insurance: Releasor affirms that they carry their own primary medical insurance and are responsible for any and all medical expenses, if injury occurs. Releasor understands that Releasee does not provide medical, health, disability, or other insurance coverage or financial assistance in the event of injury, illness, death, or property damage. Any support provided by Releasee is purely voluntary and not an obligation.

4. Assumption of Risk: Releasor understands that volunteer activities may involve inherent risks, including but not limited to:

- **Risks associated with uneven terrain, holes, rocks, mud, gravel, or other surface irregularities**, as well as **slips, trips, and falls**;
- **Exposure to environmental conditions** such as heat, cold, wind, rain, smoke, dust, sun, or other weather-related factors;
- **Insect bites, stings, or contact with plants or wildlife**;
- **Lifting, carrying, or moving tents, equipment, props, or supplies**;
- **Overexertion, fatigue, dehydration, or heat-related illness** resulting from physical activity or extended outdoor exposure;
- **Contact with open flames, candles, torches, cooking equipment, or other fire and heating-related hazards**;

- **Exposure to loud sounds or noises** from performances, music, or demonstrations;
- **Proximity to, or interaction with, animals**, including horses, birds, or other live displays;
- **Use or handling of tools, stakes, ropes, hammers, props, or other objects** which may cause injury;
- **Hazards related to costumes or attire**, such as tripping, restricted movement, or overheating;
- **Crowd-related incidents**, including accidental contact, jostling, or collisions with other participants or attendees;
- **Risks arising from setup, operation, or teardown** of booths, tents, stages, or festival infrastructure;
- **Electrical or mechanical hazards** associated with temporary lighting, sound, or power equipment;
- **Food handling or service-related risks**, including burns, cuts, allergic reactions, or exposure to unsanitary conditions;
- **Vehicle or cart-related accidents** involving the movement of equipment or personnel within event grounds or off site with event preparation;
- **Exposure to communicable illnesses** or other health risks associated with large public gatherings; and
- **Emotional or mental stress** related to potential long working hours, public interaction, or other volunteer responsibilities.

Releasor voluntarily assumes all such risks and releases Releasee from any liability for injury, illness, death, or property damage that may result from volunteer activities or participation in related events.

5. Photographic Release: Releasor grants Releasee full rights to use any photographs, images, video, or audio recordings of Releasor taken during services or event and preparation participation . This includes all rights, titles, and interests, along with any royalties or proceeds derived therefrom.

6. Medical Treatment: Releasor releases and discharges Releasee from any claim arising from first aid, emergency treatment, or other medical services rendered during volunteer activities. Releasor consents to Releasee providing or obtaining necessary medical treatment on their behalf in an emergency.

7. General Provisions: This Release is intended to be as broad and inclusive as permitted under the laws of the state of Idaho and shall be governed accordingly. If any provision is held invalid, the remaining terms shall remain in full force and effect.

By signing below, Releasor affirms that they have read and fully understand this Release and sign it voluntarily.

Releasor (or Parent/Guardian) Signature: _____

Print Name: _____

Date: _____

Youth Signature of Agreement: _____

Youth Name (if under 18): _____